



From the President

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The Annual Report of Guwahati Gana Seva Society (GGSS), the social wing of the Archdiocese of Guwahati, presents a bird's eye view of the activities that have taken place during the year. It is a lens to wide range of its activities and interventions during the year. The photos are indeed living testaments of the places and people where activities are carried out.

The interventions undertaken by GGSS are numerous. It intervenes in the field of agriculture, women empowerment, vocational training, rural development, disaster management to name a few. The time calls for an approach that is holistic. Economic sufficiency and sustainability, skill development and empowerment of the less privileged coupled with professionalism from the part of Social Workers top the list in the present era. GGSS is moving in the right direction with the beginning of Natural Resource Management (FARM Northeast), in the field of agriculture, formation of Farmers Clubs, Vocational Training for the school dropout youth etc during the year. The year also saw increased linkage of GGSS with various Government Departments like ASDAMA, NABARD, NIRD, SIRD, KVK etc. May the coming year bring about various opportunities for GGSS in its quest to achieve its vision of a self reliant society based on Love, Justice, Unity and Peace.

The annual report will present an account of the numerous programs conducted and implemented by GGSS. The activities are varied and the task is big. Yet this big task has been meticulously supervised and directed by Fr. Anil Joseph and his band of dedicated Staff. I thank the team of GGSS for their dedicated work and great enthusiasm. I also thank our numerous Partners in Development, without whose support the work of GGSS would be hampered.

+John Moolachira
Archbishop of Guwahati &
President of GGSS

From the Director's Desk



The year 2013 for GGSS was indeed a year of blessings in the form of opportunities that enabled us to initiate development interventions among the marginalised rural farming communities, rural tribal, school dropout and unemployed youth, widows, women and children to improve their quality of life. 2013 marked the beginning of NRM based sustainable agricultural interventions, vocational training programmes for the rural unemployed and school dropout youth, income generation programmes for widows and women SHG members. It is a remarkable fact that all our targeted communities are keen in learning new technologies and adapt the ways and means that are facilitated by or through GGSS to improve their socio economic status. GGSS envisages a self Reliant Society based on Love, Justice, Unity and Peace and reaches to those who are denied of their basic rights in life. We are made to believe that we are on the right path when we see the fruitful outcome of our interventions. We walk along with the people who are yet to receive proper care and support, who are yet to enjoy peace and harmony, who lack better standard of living conditions and look forward to fulfil their wishes.

Thank you everyone who walk along with us: Partners, benefactors, communities, parish heads, staff, volunteers, Govt. Depts and Corporate sector. May the year ahead is yet another opportunity for GGSS to become a strong helping hand to the most needy through all your support.



Joseph

Fr. Anil Vaniyamkunnel
Director, GGSS

2013 at a glance.....

January	<ul style="list-style-type: none"> ✓ Inauguration of tailoring centre initiated by the Women SHG members, Baksa District ✓ Participation in Development Dynamic Course organised by Caritas India ✓ Participation in workshop on project implementation organised by FVTRS, Bangalore ✓ Project orientation- Resource mobilisation
February	<ul style="list-style-type: none"> ✓ Evaluation of Flood relief activities by Caritas India ✓ NRM based Project proposal development under the facilitation of Caritas India Officials ✓ Commencement of the 6 months project on Vocational training for school dropout Youth, Baksa District, Supported by FVTRS
March	<ul style="list-style-type: none"> ✓ CMDRR Project evaluation ✓ 3 days training on food processing for SHG members under the facilitation of faculty from National Mission for Food Processing Centre ✓ Women's Day observation ✓ Awareness building programme on Coir Board trainings and schemes for villagers and SHG members ✓ Project completion-IRDP Phase I supported by Andheri Hilfe Bonn, Germany
April	<ul style="list-style-type: none"> ✓ Participation in workshop on cleanliness organised by DDMA, Kamrup Metro ✓ Orientation seminar on various Govt. schemes and projects for Coordinators, Field Animators and SHG members ✓ Initiation of a one and half years project (April 2013-September 2014) on SHG Strengthening for Improved Livelihood, in 10 rural villages each in Silchang, Morigaon District and in Mallang, Kamrup Metro District, supported by NEDSF ✓ Project orientation training on SHG Strengthening for Improved Livelihood for the Field Animators
May	<ul style="list-style-type: none"> ✓ 15 Women SHG members in Malaibari Village, Kamrup Metro District commenced Coir Board supported 2 months training on handicrafts making under MCY Scheme ✓ Completion of CMDRR Project, supported by Caritas India
June	<ul style="list-style-type: none"> ✓ FARM North east Project Launching, supported by Caritas India ✓ Participation in training on community college development organised by ICRDC, Chennai ✓ Beginning of the project on Integrated Development of Rural Tribal, Nagaon District, supported by Manos Unidas, Spain
July	<ul style="list-style-type: none"> ✓ Placement Supervision-MSW Student, NEFE Collage, Guwahati ✓ PLA exercises in 20 project villages, under the project on SHG Strengthening for Improved Livelihood ✓ Organisational level Project launch-FARM North east ✓ GGSS HR Policy review ✓ Participation in FCRA workshop organised by Ministry of Home Affairs ✓ Training on Entrepreneurship Development, HIV/AIDS and Gender Sensitisation for the trainees of Vocational Training supported by FVTRS ✓ Commencement of the IRDP Project phase II supported by Andheri Hilfe Bonn, Germany

2013 at a glance.....

August

- ✓ FVTRS Project completion
- ✓ Project orientation on IRDP phase II to the Field staff
- ✓ Interaction with AGM, NABARD
- ✓ Capacity building training for SHG leaders under the project on SHG strengthening for Improved Livelihood
- ✓ Initiation of Farmers' clubs in Baksa District, supported by NABARD
- ✓ Interface with Govt. officials

September

- ✓ Participation in training in post harvest management and agricultural marketing organised by IIE, Guwahati
- ✓ Facilitation of HRE Sessions in schools under Archdiocese of Guwahati, supported by NEDSF
- ✓ Participation in training in CCCBDRR organised by IAG Assam & Save the Children
- ✓ Formation of farmers clubs in 16 FARM project villages, Demoria Block, Kamrup Metro District
- ✓ Monitoring field visits to IRDP, IDRT project areas
- ✓ Field monitoring visit to FARM project area by Caritas India

October

- ✓ Need based capacity building training for the new GGSS Field Animators
- ✓ FARM Northeast quarterly review meeting
- ✓ Facilitation of HRE Sessions in schools under Archdiocese of Guwahati, supported by NEDSF
- ✓ Monitoring visits to SHGs, Silchang, Morigaon District
- ✓ Training in candle making for SHG members- Malfang, Kamrup Metro District
- ✓ Training in Sales and marketing for SHG Federation members, Baksa District
- ✓ Training in Pig rearing for SHG members, Kamrup Metro District
- ✓ Registration of 9 Farmers Clubs, Baksa District under NABARD
- ✓ Awareness Seminar on RTI Act for women SHG members, Baksa District

November

- ✓ Demonstration on weed composting and poly film cultivation for FARM beneficiaries by PSO, Caritas India
- ✓ Facilitation of HRE Sessions in schools under Archdiocese of Guwahati, supported by NEDSF
- ✓ Training in System of Rice Intensification (SRI) cultivation for FARM beneficiaries by KVK, Kamrup Metro District
- ✓ Registration of 16 Farmers clubs of FARM project villages under NABARD
- ✓ Observation of Children's Day in the target areas of IDRT Project, Nagaon District
- ✓ Inauguration of four Farmers Clubs, Baksa District
- ✓ Workshop on Local Governance for women SHG members, Baksa District
- ✓ Project orientation on Promotion of Livelihood Development Programme and Prevention of Human Trafficking to the field staff and villagers

December

- ✓ GGSS Annual General Body Meet
- ✓ GGSS Staff gathering
- ✓ Advance training in Solar Lantern assembling for SHG members, Baksa District
- ✓ Field visit by FVTRS

INTEGRATED RURAL DEVELOPMENT PROGRAMME (IRDP) PHASE I & II

Supported by Andheri Hilfe

The 1st phase of the project on 'Integrated Rural Development programme (IRDP)', supported by Andheri Hilfe Bonn, Germany successfully completed in March 2013 which was for 3 years term began from April 2009. The project has been implemented in 23 villages covering four centres in the Baksa district of Assam. Keeping abreast the needs of the community, the responses have been very positive in which the communities have showed their desire and willingness to extend support and resources in all the possible areas of project operation.

The mode of program implementation was participatory in nature in the areas of planning, organizing, coordinating, monitoring and evaluating with all the important stakeholders. The youth members, village leaders and Tribal women were involved in all levels of development from the individual level to family level and to the community level respectively. This developmental aspect improved through the formation of SHGs, Clusters, Federations, Youth Committee and the Project Implementation Committee. Various platforms provided to the SHGs through different trainings, exposure visits, sale and exhibition programs and vocational training empowered the attitude of the women giving them a new perspective in their outlook. The implementation of the project has affected a change process in the lives of the communities and which is clearly visible with change in their perceptions, belief systems and attitude in the areas covered by the project. Also, they have been instrumental in achieving the desired goal and objectives of GGSS wherein the important stakeholders (SHGs, Field Supervisors and Animators and the Project Implementation Committee) involved in the said project and the community as a whole have all played a key role not only in taking forward the different programs and activities but in owning it up by themselves. Therefore, this is one of the most important achievements which GGSS has to its credit.

Key achievements of the 1st Phase :

- ✓ Formed 68 Women Self Help Groups in the operational villages and they promote micro- credit system
- ✓ Four SHG Federations were formed (one in each centers- Kumarikatta, Tamulpur, Nagrijuli and Sasipur)

✓ Among 68 SHGs, 60% of the SHG leaders are skilled in different livelihood options cum alternative employment such as food processing, mushroom cultivation, detergent making, vermin compost, poultry, piggery and weaving

✓ Among 68 SHG members, 70 % of the members maintain their books of accounts and records systematically. 80 % of the SHGs are being practiced inter-loaning and they started income generation activities such as poultry, piggery, paddy cultivation, petty shop etc

✓ 1020 members of 68 SHGs gained clarity on the concept of cluster and federations

✓ 20 SHGs were graded as per criteria of Development Block and 15 SHGs availed SGSRY scheme from Government of India. GGSS could conduct many programmes in collaboration with various Government Depts. For example, the SHGs got the revolving fund under the RSJY scheme and they started poultry, piggery, vegetable cultivation etc. The entire SHG groups started IGA either individually or in group or in cluster wise.

✓ The involvement SHG women in addressing the local social issues have increased. In some areas the SHG women are involved in some social issues like domestic violence, road construction and banning the toddy shop in the tea garden. For example, in Tamulpur centre, there was one teenage boy who always disturbed the neighbouring girls. The SHG women came together and warned him and in Nagrijuli centre, the women blocked the men who were selling alcohol near the school and temple

✓ More than forty youths are skilled in various trades like solar lantern making (8), driving (7) Tailoring (15) Embroidery (2) Sec retarial course (1) herbal medicine (5) and Mushroom cultivation (4)

✓ In Nagrijuli centre, the tailoring trainees themselves initiated a tailoring centre and in shashipur, a group started mushroom cultivation

✓ In Tamulpur the youth started a solar lantern assembling centre

✓ Youth clubs organized 'night classes' for the students and illiterate women in Nagrijuli and Kumarikatta centres. It enabled many women to learn to read and write their names and basic things

The 2nd Phase

The 2nd Phase began in July 2013 for further three years with the aim of enhancing livelihood through empowered Civil Society Organizations among the target groups. The project team consisting Project Manager, Field Monitoring Officer and 4 Federation Supervisors support the target groups to empower themselves to be active members of the society by earning income through sustainable livelihood practices and involving in the local social issues.

Activities undertaken so far

Project orientation to Staff and SHG Federation Members

The project staff and the SHG Federation Members were made clear on the project objectives and the related activities, their roles and duties by the Director and Administrator, GGSS. Job description and activity calendar was distributed and explained in detail how to support the target beneficiaries to improve their livelihood and living standard.

Training in sales and marketing



One day training in three centres on sales and marketing was organised for the SHG Federation Members with the aim of equipping them with the knowledge and skill in marketing various products made by the SHGs. Mr. Bishnu Das, Marketing Coordinator, GGSS explained on direct marketing and maintaining regular linkages with shops, the need to maintain quality of products in order to attract buyers.

DATE	PLACE	PARTICIPANTS
27/10/2013	Chesapani church	45
26/10/2013	L.L.E.P School, Nagirijuli	50
27/10/2013	M.E School, Pub-Mazda	50

SHG product exhibition cum sales mela

The SHG federations under 3 centres organised product exhibition cum sales mela in the project villages.



Details of the mela

Name of the federation	Venue	Products exhibited & sold
Vasanthara (14 members), Tamulpur Block	Simulbari M.E School campus	Megha chadar, Gamocha, Handkerchief, flowers/pots
Shining star (12 members) Shashipur	Patkijuli Bazar, Shashipur	Longi, panchi, Turmeric Powder, Bamboo baskets
	Hatiduba	Floor mat, Broom, Hand fan, Table cloth
Novajagaran (15 members) Kumarikata	Khairani Bazar, Kumarikkata	Soap Powder, Pitha, Broom, Turmeric powder, Pappaya, Water pumpkin

FARM NORTHEAST



Supported by Caritas India

FARM (Facilitating Agricultural Regeneration Measures)

Northeast is a 3 year NRM based project initiated and

supported by Caritas India in entire North east India from June 2013 recognising the need and relevance of introducing sustainable agriculture practices among the farmers to improve the income from agriculture as well as ensure food security. GGSS as one of the FARM partners is entrusted to implement the project in 16 villages of Demoria Block among 2000 marginal farming families under 4 Gaon Panchayats (Tetelia, Khetri, Malaibari & Topatali) in Kamrup Metro district. The main focus of the project is to improve the quality of life of the poor and marginalized communities through sustainable livelihood options (mainly agriculture and allied)



Major activities

- District Level Project Launching
- Project orientation for the staff
- Base line survey of the 2000 target HHS
- Village level project orientation meetings
- Farmers' club formation
- Interface of farmers' clubs with KVK
- Training on organic farming and IPM (Integrated Pest Management) for the target farmers
- Training on SRI (System of Rice Intensification)
- Soil & water testing and Seed treatment campaign for farmers
- Demonstration of organic pits
- Promotion of kitchen garden
- Interface meeting with the Govt. departments
- Exposure visit of farmers to KVK

- Training on social audit for CBO members and PRI Members\
- Development of village level micro plan with CBMO, Community, and PRI members
- Village level Workshop on MGNREGA Scheme



Village level baseline survey



Village level project orientation



Farmers' club meetings



**Demonstration on Sloping Agricultural Land Technology, Poly film cultivation & Weed composting by Caritas
Inida -FARM Partner support officer**

Key achievements

- The target villages have appreciated the concept of FARM Northeast
- Formed 16 farmers' clubs and is in the process of registration under NABARD
- 29 selected members from the 16 farmers' clubs have attended a 5 day training on piggery organised by NEDFi, Guwahati
- Ward members and Village Gaonburas (Headmen) take initiative in motivating the villagers.

INTEGRATED DEVELOPMENT OF THE RURAL TRIBAL (IDRT)

Supported by Manos Unidas

Integrated Development of the Rural Tribal (IDRT) of Nagaon District of Assam is a three years period project supported by Manos Unidas, Spain. The aim of the project is to mobilize and empower the rural tribal community with needed information and skill to strive for their development. The project is implemented in 20 villages; 5 villages each of Hojai, Chaparmukh, Kathiatoli and Bebejia centres of Nagaon District of Assam under the jurisdiction of Archdiocese of Guwahati. The beneficiaries of this project belong to the ethnic groups such as Garos, Adivasis, Bengalis and Assamese.

Objectives:

1. Reduction in illiteracy rate and school dropout rate of children in 20 rural tribal villages
2. Reduction in the unemployment and extreme poverty of the tribal people in the target villages through improved practices of agriculture, live stock rearing and other income generating activities
3. Reduction in concentration of decision making power in the hands of a few that prevents development of all at the grass root level

Achievements so far:

Village Level Project Orientation

Project orientation meetings were conducted at the twenty (20) targeted villages of the project areas in order to motivate the parents and children. Students' enrollment in all the Alphabetization centres is completed and in each centre there are about 50 to 60 children. Most of the children belong to low income families. The villagers especially the parents of the students render needed support to run the centers ensuring the attendance of their children



Orientation program for the Field Animators and Instructors

Appointed five (5) Field Animators, Ten (10) Instructors, 1 Project Co-ordinator and 1 Project Manager for the smooth implementation of the project activities and oriented on the vision, mission and objectives of the project. The Field Animators were directed how to form Self Help Groups (SHGs) and strengthen the existing groups with proper functioning. They were given clear information on their roles and responsibilities as an animator like:

- To assist the Alphabetization Centre Instructors to motivate parents and children and in the overall admission process
- To assist in periodical evaluation of the performance of the students
- To provide necessary support to the instructors in conducting the sports day and cultural competitions
- Formation of farmers clubs, SHGs and monitoring their activities

The instructors were also oriented on their roles to run the alphabetization centers as well as ensuring the participation of students and their parents in reducing the illiteracy in the villages



Inauguration of the Alphabetization centers

The initiation of the Alphabetization centers was one of the major activities targets of the project and opened ten (10) centers and almost five hundred children have enrolled. The instructors look after the learning needs of the students



Formation of SHGs and awareness programme for the women

The animators have started creating awareness among the villagers on formation of SHGs and are busy forming groups. The women of the villages are oriented on group efforts to begin Income Generation Activities in order to support their families to improve their social and economic conditions



Future Plan

- * Formation of 2 farmers clubs each in the Project villages
- * Training in preparation and use of eco-friendly pesticides and fertilizers for the Farmers' club members
- * Develop collaboration and linkages with various Govt. institutions and strengthen the SHG members to avail various schemes and benefits
- * Training for 500 Women Self Help Groups members (25 selected members from each village) in feasible Income Generating Activities like Pig rearing, Goat rearing, Poultry farming, Jam and squash making
- * Leadership and capacity enhancement training for the 50 SHG representatives and 20 PRI members from the Project villages

VOCATIONAL TRAINING

Supported by FVTRS

A 6 months project on Vocational Training for school dropout youth in Nagrijuli Block, Baksa District supported by FVTRS, Bangalore was implemented from February 2013 to July 2013. The project targeted 30 unemployed school dropout girls in providing training in garment making and embroidery works. The curriculum included training in stitching salwars, school uniforms and saree blouses and doing embroidery works in bed and pillow covers. They were oriented on acquiring the skills on entrepreneurship development and were also created awareness on the current relevant issues like HIV/AIDS and gender sensitisation. All the trainees have started earning an average daily income of Rs. 50/- except a few who could not continue the training due to ill health. The trainees themselves have initiated the process of purchasing raw materials and marketing the finished products. Some of the trainees formed a group and put up a tailoring centre and running it well. It is really commendable that all the garment making trainees underwent theory and practical exams under the USHA sewing school, Guwahati and came out with flying colours.



SUCCESS STORIES

Case I

Name of the Trainee: PINKY TIGGA

Age: 16

Address: Nagrijuli T.E Line No.6

Nagrijuli P.O, P.S Tamulpur

Baksa Dist, B T A D (Assam) Pin- 781368

Educational Qualification: 2nd STD



Ms. Pinky Tigga, is a 16yrs old teenage tribal girl, belonging to a BPL family. Her parents are daily labourers of Tea garden in the village. When she expressed her wish to join for the training in tailoring, they didn't allow her, instead forced her to join them to work in the tea garden. The coordinator of GGSS, visited her parents and tried to convince them to stand for the daughter's personal choice. After the initial hesitation, they permitted her to attend the training and Pinky was regular in attending the classes. But as the training progressed, her mother showed disinterest to send her and burnt her study materials and compelled her to work in the tea garden. Pinky had to discontinue her training for some days and through the timely intervention of the coordinator she was brought back to the training. The other trainees supported her to learn the lessons and prepare for the examination. She successfully

completed the training and now comes to the training centre regularly and stitches sari blouses and salwar suits and earns a better income and supports her parents.

Case II

Name of the Trainee: *SOMOTI MURMU*

Age: 25

Address: VIII- Ekrajuli

Pokribori P.O, Baksa Dist.

B T A D (Assam) Pin-781360

Educational Qualification: VIII



Somoti Murmu is a 25 yrs old married tribal woman. She is a member of one of the SHGs promoted by GGSS. She was regular

in attending the trainings and by the end of the training she bought a tailoring machine by availing loan worth Rs 6000/- from her SHG. She has to repay the loan within one year and she hopes and is confident that the learnt trade will help her to earn a good income to achieve her targets.

STRENGTHENING THE SELF HELP GROUPS (SHGs) FOR IMPROVED LIVELIHOOD

Supported by NEDSF

The project is supported by NEDSF, Guwahati and it aims to form SHGs among the tribal women in the project villages and initiate Income Generation Programmes in order to improve their socio-economic status. It is implemented in ten each villages of Kamrup Rural and Morigaon Districts.

Project Location:

District	Block	No. of villages	Villages	Targeted SHGs
Kamrup Rural	Boko	10	Huhupara, Borsum Chiginde, Balsrik, Doeni, Mallang Khase, Tharabari, Sildobi, Amagaon, Watre- Ring-Cheng	10
Morigaon	Mayong	10	Mokoria I, Mokoria II, Wabari, Silchang I, Silchang II, Akra Krai, Dorapani, Kolbari, Bengenabari, Dosali	10

Main Activities

Participatory Learning & Action (PLA) Exercises

Conducted PLAs in 10 Project Villages each in Morigaon and Kamrup Rural Districts with the aim to develop insight among the villagers regarding their needs, problems, utilization rate of their available resources, livelihood practices & crop situation. The tools like Social resource mapping, Seasonal calendar and Venn diagram were used in the exercise.



Formation of SHGs

Formed 1 SHG each in 20 target villages with 10 to 15 members and the groups have initiated saving fund system and are on the process of opening bank accounts.

Capacity building training for SHG leaders

A 3 days training for SHG leaders from the 20 project villages was conducted under the facilitation of Ms Popi, Trainer in SHG Management, Mahilashakthi and Mr. Pulen Talukdar, Field Monitoring Officer, GGSS. The training enabled 52 SHG leaders to lead their groups with clear cut knowledge on the characteristics, vision, & principles of an SHG and enhance their skill in handling the financial aspects.

Training in candle making

As part of initiating IGA among the SHGs, a training in candle making was organised for the SHG members under Boko Block, Kamrup Metro District. Sr. Margert MPV, FASCE India, demonstrated the process involved in candle making. 92 women gained the skill in making candles and they undertake the activity in groups and started earning income.



Looking forward

- It is planned to provide Revolving funds for SHGs to start Income Generation Activities (either group or individual) such as piggery, poultry, candle making and paddy farming etc based on the assessment on the SHGs performance in money management and book keeping
- Awareness programme on Government Schemes and projects will be conducted for the SHG leaders so that they are able to approach various Government Departments to access schemes and benefits
- Formation of SHG Federations
- Training on Federation Management and Society Registration is designed for the SHG Federation Members
- Handholding support to the Federation members to be linked to Micro Finance Institutions, Banks and Government Departments such as State Institute of Rural Development (SIRD) and NABARD.

COMMUNITY MANAGED DISASTER RISK REDUCTION (CMDRR)

Supported by Caritas India

May 2013 marked the end of Community Managed Disaster Risk Reduction project supported by Caritas India implemented in 15 villages of Demoria Block under 3 Gaon Panchayats (Topatali, Sonapur & Malaibari) in Kamrup (metro) District. The project began in 2010 with the goal to enhance the capacity of the community to manage and mitigate the impacts of disaster through appropriate risks reduction measures.

Highlights of the major activities implemented

- Formulation of comprehensive school safety plan and formation of emergency response team
- Mock drill on emergency response at the school level
- Safety audit and sensitization mock drill in 5 major hospitals in collaboration with DDMA
- Awareness program and Mock drill in 25 apartments in collaboration with ASDMA

- Facilitated and accompanied the community for linkage with various Govt. Departments
- Facilitated the beneficiaries to apply for Govt schemes
- Awareness program on various schemes of Coir Board
- Workshops at community level on preparation and approval of Disaster Management Manual.

Formulation of school safety plan



Mock drill on emergency response



Safety audit and sensitization mock drill



Awareness program and mock drill in apartments



Awareness program on different schemes by Coir Board



Facilitating community for Govt. schemes



Facilitating community for preparation of disaster management manual



Benefits gained by the villagers/target groups/GGSS through the project

- Village level plan of action of 15 project villages received approval from the four Panchayats
- 4 GGSS field volunteers were selected and trained by Assam State Disaster Management Authority (ASDMA) to implement National school safety plan programme and they facilitated the preparation of School Safety Plans and Mock drills in 5 schools in Guwahati city
- GGSS could establish better linkage with ASDMA & District Disaster Management Authority (DDMA) by conducting various village level DRR activities
- GGSS is accepted by ASDMA & DDMA as one of their partners in conducting Disaster Risk Reduction (DRR) programs in Kamrup Metro District
- GGSS could facilitate Hospital safety program under Safety audit and sensitization mock drill project of DDMA in 5 major hospitals, Guwahati
- Conducted Awareness program and Mock drill on earth quake and fire safety in 25 apartments of Guwahati in collaboration with ASDMA
- Created awareness among 300 students from the project villages regarding the practice of hand washing before meal and after defecating
- 170 project beneficiaries were facilitated to apply for Kishan Credit Card (KCC) and 77 families have already received Rs.50000/- each
- 110 families were facilitated to apply for IBS scheme for kitchen garden and 32 families received Rs. 12000 per katha

- 18 families of Malaibari GP have received 1 Lakh each for coconut plantation from NABARD
- 50 families were facilitated to apply for Employment Generation Mission (EGM) scheme, Assam State Govt. :- loan with 30% subsidy for fishery and agriculture
- 150 families were facilitated to apply for free manure and tractor under the Haryali scheme of Central Govt.
- 60 families applied for tube wells under STW for irrigation purpose

CAPACITY BUILDING OF DSSSs IN ASSAM AND MECHALAYA FOR RESOURCE MOBILIZATION

Supported by Caritas India

Caritas India envisaged the project on Capacity Building of DSSSs In Assam and Meghalaya for Resource Mobilisation to capacitate DSSSs to develop a professional documentation system in the organisation as well as to access schemes from various Government sectors. Grabbing the opportunity, the Project Coordinator of GGSS under the coordination of NEDSF undertook the following activities in order to improve the organisational/beneficiaries' capacity in tapping various resources from Govt and other developmental agencies.

MAIN ACTIVITIES

Orientation Seminar on Govt. Schemes and Projects for the field level Coordinators, Animators and SHG members :

In order to orient the staff on various Govt. schemes a seminar was conducted on 26th April 2013 at Rangia Pastoral Centre. Mr. Dwijen Neog, SDO, Sub Divisional Office Agriculture, Rangia, Mr. Dwijen Sarma, Field Officer, Handloom and textile, Rangia were present and shared their different schemes.

Interface with Govt. Departments:

Different Govt. Officials like Dr. K.K. Bora, District Veterinary Officer, Kamrup, Mr. V. Sudhir, ESO, Coir Board, Guwahati, Mr. B. Srinivas, ASM, Coir Board and representative from GEF/SGP/CEE (UNDP), interacted with the GGSS Central Staff and selected beneficiaries of various projects. Mr. Soe Tun Kyi, a research scholar from UN University for Peace, Costa Rica was also present to study the process involved in mobilising the resources. It was indeed an occasion for GGSS to share about its various development interventions as well as to sort out the areas of possible collaboration



Organisation visits:

As part of building better relationship with various agencies and finding out possible areas of collaborations, the Project Coordinator visited the following organisations/agencies/institutions

Name of the Organisation/Department	
Assam State Disaster Management Authority (ASDMA)	Catholic Relief Services
District Disaster Management Authority (DDMA)	Coir Board
National Bank for Agriculture and Rural Development (NABARD)	Rubber Board
Assam State Human Rights Commission	Office for the Welfare of Tea & Ex-Tea Garden Tribes
National Food Processing Mission	Director of Agriculture
Tribal Welfare Office	Centre for Environmental Education
State Institute of Rural Development (SIRD)	Krishi Vikas Kendra
National Institute of Rural Development (NIRD)	District Veterinary Office, Kamrup

The project impact

- ✓ GGSS was selected as a facilitating agency in organising Earthquake Preparedness and Fire safety Assessment Programme in 25 apartments in Guwahat city by Assam State Disaster Management Authority (ASDMA)
- ✓ **Better collaboration with NABARD:** Organised awareness programmes among the rural villagers in Baksa District on SHG and farmers' club formation facilitated by DDM-Baksa District, NABARD
- ✓ **Formation of farmers clubs:** Formed 9 (Nine) Farmers' clubs in nine villages of Tamulpur, Kumarikata and Sashipur centres of Baksa District and are registered under NABARD



MICRO PROJECT ON INCOME GENERATION PROGRAMME (IGP) FOR 20 RURAL WIDOWS IN NAGRIJULI BLOCK, BAKSA DISTRICT, ASSAM

Supported by Caritas India

The financial support of Caritas India provided 20 rural widows, the opportunity for self employment through undertaking pig farming. The identified target members were granted a sum of Rs 2500/- each to begin the IGA. It is expected that the target members will be able to earn an average annual income of Rs 10000/- by marketing the pork in nearby shops and sponsor 2 piglets to GGSS in order to supply to further 20 BPL widows/drop out girls in the villages



PROMOTION OF LIVELIHOOD DEVELOPMENT PROGRAMME AND PREVENTION OF HUMAN TRAFFICKING

Supported by: Ing. Reinhard Heiserer, Austria

The Project focuses to Ensure food Security and the Care of domestic workers and Prevention of human trafficking. A team consisting one Coordinator, two Supervisors and Master Trainers, five Animators are appointed to efficiently implement the project components

Goal:

Poverty reduction through sustainable livelihood opportunities for the 1250 socially and economically marginalized families of Nagaon District in Assam through rights based approach

Objectives

- To enable community based people's organizations to adopt the rights based approach for livelihood enhancement in the target area
- To Ensure food security through increased access to government programme and on farm and off farm income generation activities to marginalized families
- To empower domestic workers to attain self-reliance and social justice
- To work towards justice for all domestic workers, for their recognition as 'workers,' for legislation for domestic workers and for a public awareness of their dignity and their rights.
- To prevent trafficking and uninformed migration

TRAINING ON RIGHT TO INFORMATION (RTI) FOR WOMEN SHG

In collaboration with NEDSF

Organised one day training in four centers on RTI to the SHG members in the rural villages under Baksa District with the aim of creating awareness on the RTI Act, its benefits and the process involved in filing an RTI in which more than 100 women participated

Date	Venue of the training	Participants	Resource person
05/10/13	Jugruti Mahila Vilash Kendra, Nagrijuli	SHG members	Mr. Dipu Nath & Mr. Palen Talukdar, GGSS
06/10/13	Pat' Mazalia M.E. School, Tamulpur		
7/10/13	Gopinathpur village, Kumarikutha		
8/10/13	Bhagababa Church, Shauipur		

Major activities

- Formation of CBOs (SHGs and Farmers' clubs)
- Leadership and Capacity building training for the CBOs
- Awareness creation and Promotion of individual savings and micro credit for income generation activities
- Media fellowship to highlight the issues of food/ social security
- Formation of association of domestic workers in the District
- Creating a data base of girls and women who have moved out of the local areas
- Awareness creation on the issue of Trafficking through posters and street plays
- District level workshop on Rural Employment Guarantee Scheme for the village unemployed youth

18th

Other Initiatives

TRAINING IN PIG FARMING

In collaboration with NEDFi

Organised a 5 days training in Pig farming in collaboration with NEDFi at NEDFi Research and Development Center, Khetri- Kamrup metro from 28th Oct 2013 to 1st Nov 2013 for 29 farmers under Demoria Block, Kamrup Metro District



TRAINING IN HANDICRAFTS MAKING FROM COIR

In association with Coir Board

15 rural women SHG members in Borpak Village, Malaibari GP, Kamrup Metro District successfully completed 4 months training in handicrafts making from coir under the Mahila Coir Yojana Scheme of the Coir Board. They have started making coir mats and marketing in nearby towns and villages



INTRODUCTION OF HRE IN SCHOOLS

In Collaboration With NEDFi

Conducted awareness seminar on Human Rights in the schools under the Archdiocese of Guwahati

Highlights of the sessions

Rights and Human rights,
Universal declaration on Human rights, Children's rights, Rights and school, Child rights violations

Fundamental Rights, Relevance of Human Right Education (HRE) among students

Methodology: PPT on children and rights, Fundamental rights and short films on child labour, child sexual abuse, and video of song on child rights

Seminar Details

Date	Venue	Participants	Faculty
18/09/13	St. Thomas School, Bhakukubi	98 Students	Sr. Regina Marjem Sr. Paula Marak Mr. Kendro Rabha
19/09/13	St. Alphonsa's School, Tilapara	65 Students	Sr. Regina Marjem Sr. Paula Marak Mr. Kendro Rabha
27/09/13	St. Patrick School, Sonapur	140 Students	Mr. Kendro Rabha Sr. Regina
22/10/13	St. Xavier's School, Changrai	70 Students	Fr. Anil Joseph Mrs. Jaisy George
25/10/13	Christ Jyoti School, Sichaing	80 Students	Fr. Anil Joseph Mrs. Jaisy George
29/10/13	Jyoti Nivas, Jagiroad	135 Students	Fr. Anil Joseph Mr. Kendro Rabha
30/10/13	St. Vincent de Paul School, Amasi	75 Students	Fr. Anil Joseph Mr. Kendro Rabha
04/11/13	St. Louis School, Chayygaon	40 Students	Fr. Anil Joseph Mrs. Jaisy George
11/11/13	Christ King School, Mellangphona	80 Students	Fr. Anil Joseph Mr. Kendro Rabha
12/11/13	St. Francis School, Rangul	70 Students	Fr. Anil Joseph Mr. Kendro Rabha



10. Staff capacitation programmes

Participation in trainings/workshops/programmes

Date	Venue	Programme	Organiser	Participants
6th-31st January	Seva Kendra, Calcutta	Development Dynamic Course	Caritas India	Fr. Anil Joseph
12th -14th February	NEDSF	Workshop on HIV/AIDS	Misereor, Germany	Fr. Anil Joseph Sr. Jessy Mathew
20th February	Bosco Reach Out Guwahati	Workshop on Discrimination against women tea garden workers	PAJARA	Sr. Jessy Mathew & Mr. Prabin Minj
22nd March	NEDSF	Workshop on Community College Development	Indian Centre for Research & Development of Community Education (ICRDCE), Chennai	Fr. Anil Joseph & Sr. Jessy Mathew
6th April	Good Books Library, Guwahati	Workshop on cleanliness	District Disaster Management Authority, Kamrup Metro District	Sr. Jessy Mathew, Mr. Dipu Nath & Mr. Bishnu Das
9th April	NEDSF, Guwahati	Training on Reporting & documentation	NEDSF	Sr. Jessy Mathew & Mr. Dipu Nath
1st-17th May	NEDSF, Guwahati	Development Dynamic Course	NEDSF	Ms. Juli, Field Animator & Sr. Ancy, Community Volunteer, GGSS
10th -15th June	Asha Nivas, Egmore, Chennai	5 days training in community college development	Indian Centre for Research & Development of Community Education (ICRDCE), Chennai	Sr. Jessy Mathew
15th-19th July	Regional Office, NIRD, Guwahati	5 days training on social security schemes for the urban poor	National Institute for Rural Development (NIRD), Hyderabad	Mr. Dipu Nath, Coordinator- Resource Mobilisation
19th July	Pragjyoti Auditorium, Ghy	Training on FCRA Act	Ministry of Home Affairs, New Delhi	Fr. Anil Joseph, Director
22nd -26th July	Regional Office, NIRD, Guwahati	5 days training on Gender mainstreaming and budgeting	National Institute for Rural Development (NIRD), Hyderabad	Sr. Assunta, Coordinator-Integrated Development of Rural Tribal (IDRT) Project, Nagaon District
29th -30th August	GGSS, Guwahati	2days Workshop on Documentation	Capacity Building Team, NEDSF, Guwahati	GGSS Staff
29th-31st August	NEDSF	3 days Training in Accounting and Tally	NEDSF, Guwahati	Fr. Anil Joseph, Director

10.Staff capacitation programmes

Date	Venue	Programme	Organiser	Participants
16th -21st September	Indian Institute of Enterprises, Guwahati	6 days training in Post harvest management and agricultural Marketing	NERM company & IIE	Mr. Bishnu Das, Mr. Pueln ,Mr. Rupam, Miss Malathi & Mr. Dinesh
30th September -1st October	Hotel Atithi, Guwahati	2 days training on Child Centred Community Based Disaster Risk Reduction	IAG Assam & Save the Children, Assam	Mrs. Jaisy George
7th-9th October	NEDSF	3 days training on capacity building for GGSS field staff	GGSS	IDRT Field Animators
27th-28th November	Hotel Marigold, Hyderabad	National Skill Conference	FVTRS, Bangalore	Sr. Jessy Mathew

GGSS Team

No	Name	Designation	No	Name	Designation
1	Fr. Anil Joseph	Director	35	Ms. Champa Timungpi	Alphabetization Centre instructor
2	Sr. Jessy Mathew CHF	Administrator	36	Ms. Kusprina Marak	Alphabetization Centre instructor
3	Mr. Prabin Minj	Coordinator	37	Mr. Prabin Sangma	Alphabetization Centre instructor
4	Mr. Bishnu Das	Marketing Coordinator	38	Ms. Lucina Marak	Alphabetization Centre instructor
5	Mr. Dipu Nath	Coordinator	39	Ms. Soonmoni Bordoloi	Alphabetization Centre instructor
6	Mrs. Jaisy George	Documentation Officer	40	Ms. Bishitra Devi	Alphabetization Centre instructor
7	Sr. Assunta Murnu SND	Coordinator	41	Ms. Sangeeta	Alphabetization Centre instructor
8	Mr. Pueln Talukdar	Field Monitoring Officer	42	Mr. Dharmendra	Alphabetization Centre instructor
9	Mrs. Jaya Kakoti	Office Assistant	43	Mr. Tapon Mahanto	Vocational Trainer
10	Mrs. Anjali	Support Staff	VOLUNTEERS		
11	Mr. Jemias Dhanwar	Driver	No	Name	
12	Mr. Nirmal	Cluster Coordinator	01	Sr. Rose Jose DST	
13	Ms. Rijumoni	Cluster Coordinator	02	Sr. Smiha ASMI	
14	Mr. Sanjay	Cluster Coordinator	03	Sr. Ancy FDSJ	
15	Mr. Bitupan Baishya	Cluster Coordinator	04	Miss Deepti	
16	Sr. Prabha M.P.V	Field Animator			
17	Sr. Jessy SMI	Field Animator			
18	Mr. Polesh Sangma	Field Animator			
19	Mr. Banewar Sarkar	Field Animator			
20	Mr. Martin Singha	Field Animator			
21	Mr. Surja Kr. Das	Field Animator			
22	Mr. Shiva Pattar	Field Animator			
23	Mr. Tapan Boro	Field Animator			
24	Mr. Rupam Boro	Field Animator			
25	Ms. Rajini Turkey	Field Animator			
26	Mr. Bernabas Hembrom	Field Animator			
27	Mr. Dinesh Lakra	Field Animator			
28	Ms. Juliana	Field Animator			
29	Ms. Jacinta Amsong	Field Animator			
30	Ms. Dilla Marak	Field Animator			
31	Mrs. Jeprina Sangma	Field Animator			
32	Ms. Binita Ekka	Vocational Trainer			
33	Ms. Runa Samaddar	Alphabetization Centre Instructor			
34	Ms. Ghoneswary Gowala	Alphabetization Centre Instructor			



**Fr. Anil Joseph
(Director)**



**Sr. Jessie Mathew
(Administrator)**



**Sr. Assunta
(Co-ordinator)**



**Prabin Minj
(Co-ordinator)**



**Bishnu Das
(Marketing Co-ordinator)**



**Dipu Nath
(Co-ordinator)**



**Jaisy George
(Documentation Officer)**



**Pulen Talukdar
(Field Co- ordinator)**



**Jaya Kakoti
(Office Assistant)**



**Anjali
(Support Staff)**



**Jeremias Dhanwar
(Driver)**

FINANCIAL REPORT

GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI - ASSAM

BALANCE SHEET AS AT 31ST MARCH, 2013

LIABILITIES	AMOUNT (Rs.)	ASSETS	AMOUNT (Rs.)
GENERAL FUND		FIXED ASSETS	
Opening Balance	967,837.46	As per Schedule "B"	377,039.00
Less: Deficits transferred from G.E. acc	171,850.00		
	795,987.46	CLOSING BALANCE	
Add: Transferred from Project Fund	11,850.00	Cash-in-hand	121,657.40
	807,837.46	Cash-at-Bank	374,790.04
PROJECT FUND			496,447.44
As per Schedule "A"	265,357.98		
Total (Rs.)	1,073,295.44	Total (Rs.)	1,073,295.44

SCHEDULE "C" OF SIGNIFICANT ACCOUNTING POLICIES & NOTES ON ACCOUNTS

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY,

PLACE: GUWAHATI
DATE: 02.08.2013



AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FIR-310297E

CA. HARSH K. AGRAWALA
PARTNER
MEMBERSHIP NO. - 54776



GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI - ASSAM

RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH 2013

RECEIPTS	AMOUNT (Rs.)	PAYMENTS	AMOUNT (Rs.)
To Opening Balance		By Project Expenses	3,214,890.00
Cash-in-hand	144,385.40	• Staff Salary	18,000.00
Cash-at-Bank	499,564.04	• Vehicle Running & Maintenance	40,799.00
		• Meeting Expenses	6,444.00
* Donations & Contributions		• Donations	900.00
For Projects (as per Sub "A")	5,074,689.00	• Electricity Charges	17,216.00
For general purposes	65,521.00	• General Repairs & Maintenance	2,540.00
	5,140,210.00	• Printing & Stationery	25,599.00
• Computer Run Received	17,200.00	• Postage & Telephone	4,420.00
• Other Income	48,620.00	• Travelling Expenses	17,483.00
• Bank Interest Received	24,790.00	• Audit Fee	11,356.00
		• Medical Expenses	4,500.00
		• Misc. Expenses	18,150.00
		• Fee	3,200.00
		• Equipment	17,000.00
Total (Rs.)	5,077,980.44	Closing Balance	
		Cash-in-hand	121,657.40
		Cash-at-Bank	374,790.04
			496,447.44
		Total (Rs.)	5,077,980.44

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY,

PLACE: GUWAHATI
DATE: 02.08.2013



AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FIR-310297E

CA. HARSH K. AGRAWALA
PARTNER
MEMBERSHIP NO. - 54776



Thank You Dear Collaborators

Caritas India

FVTRS, Bangalore

Andheri Hilfe Bonn, Germany

Manos Unidas, Spain

NEDSSS, Guwahati

NABARD

Dept. of Agriculture

Krishi Vigyan Kendra

NIRD & SIRD

Dept. of Animal Husbandry & Veterinary Sciences

ASDMA & DDMA

CEE, Guwahati

Coir Board

NEDFi, Guwahati

IAG Assam



Operational Area

