



AUDIT CERTIFICATE


We have audited the accounts of **GUWAHATI GANA SEVA SOCIETY, G.N.B ROAD, AMBARI, GUWAHATI-781001 (ASSAM)**, (FC Registration No. 020780064 in the State of Assam), for the year ending the 31st March 2020 and examined all relevant books and vouchers and certify that according to the audited accounts.

- i. The brought forward foreign contribution at the beginning of the financial year was Rs. 48,27,387.99
- ii. Foreign contribution of worth Rs. 79,01,380.00 was received by the Association during the financial year 2019-20
- iii. Interest accrued on foreign contribution and other income derived from foreign contribution or interest thereon of/worth Rs. 1,41,474.00 was received by the Association during the financial year 2019-20
- iv. The balance of unutilized foreign contribution with the association at the end of the financial year 2019-20 was Rs. 17,10,453.19
- v. Certified that the Association has maintained the accounts of Foreign Contribution and records relating thereto in the manner specified in section 19 of the Foreign Contribution (Regulation) Act, 2010 (42 of 2010) read with Rule 17 of the Foreign Contribution (Regulation) Rules, 2011.
- vi. The information in this certificate and in the enclosed Balance Sheet and Statement of Receipts and Payments is correct as checked by us.
- vii. The association has utilized the foreign contribution received for the purpose(s) it is registered under Foreign Contribution (Regulation) Act, 2010

FOR: H. K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN- 319293E

PLACE: GUWAHATI
DATE: 03.08.2020




CA. SUDIPA ACHARJEE
PARTNER
MEMBERSHIP NO 305209
UDIN No : 20305209AAAAHM5611

GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM

FOREIGN CONTRIBUTION BALANCE SHEET AS AT 31st MARCH, 2020

<u>LIABILITIES</u>	<u>AMOUNT (Rs.)</u>	<u>A S S E T S</u>	<u>AMOUNT (Rs.)</u>
<u>GENERAL FUND</u> (As Per Sch A)	6,99,789.36	<u>FIXED ASSETS</u> (As per Schedule 'C')	3,51,192.25
<u>PROJECT FUND</u> (As per Schedule B)	13,61,856.08	<u>CURRENT ASSETS</u> Cash in Hand	10,000.00
		Cash at Bank	14,97,691.19
		Advances	2,02,762.00
			17,10,453.19
Total (Rs.)	<u><u>20,61,645.44</u></u>	Total (Rs.)	<u><u>20,61,645.44</u></u>

SCHEDULE 'D' OF SIGNIFICANT ACCOUNTING POLICIES & NOTES ON ACCOUNTS

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY



PLACE : GUWAHATI
DATE : 03.08.2020

AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN-319293E



CA. SUDIPA ACHARJEE
PARTNER

MEMBERSHIP NO.: 305209

UDIN No : 20305209AAAAHM5611



GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM

FOREIGN CONTRIBUTION INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2020

GENERAL FUND ACCOUNT

EXPENDITURE	AMOUNT (Rs.)	I N C O M E	AMOUNT (Rs.)
To Administrative Expenses	31,365.88	By Bank Interest Received	1,41,474.00
" Depreciation	61,762.00		
" Excess of Income Transferred to General Fund	48,346.12		
Total(Rs)	<u>1,41,474.00</u>	Total(Rs)	<u>1,41,474.00</u>

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY



PLACE : GUWAHATI
DATE : 03.08.2020

AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN-319293E


CA. SUDIPA ACHARJEE
PARTNER

MEMBERSHIP NO.: 305209



GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM

FOREIGN CONTRIBUTION RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2020

R E C E I P T S	A M O U N T (Rs.)	P A Y M E N T S	A M O U N T (Rs.)
To <u>Opening Balance</u>		By Project Expenses (Sch B)	1,11,28,422.92
Cash in Hand	7,550.00	" <u>Administrative Expenses</u>	
Cash at Bank	46,09,887.99	Audit Fees	29,110.00
Advances	<u>2,09,950.00</u>	Bank Charge	<u>2,255.88</u>
" <u>Foreign Contribution Received</u>			31,365.88
For Projects (Sch B)	79,01,380.00	" <u>Closing Balance</u>	
" Bank Interest Received	1,41,474.00	Cash in Hand	10,000.00
		Cash at Bank	14,97,691.19
		Advances	<u>2,02,762.00</u>
			17,10,453.19
Total (Rs.)	<u><u>1,28,70,241.99</u></u>	Total (Rs.)	<u><u>1,28,70,241.99</u></u>

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY



PLACE : GUWAHATI
DATE : 03.08.2020

AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN-319293E



CA. SUDIPA ACHARJEE
PARTNER
MEMBERSHIP NO.: 305209



**GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM**

SCHEDULES ANNEXED TO AND FORMING PART OF BALANCE SHEET AS ON 31ST MARCH'2020

SCHEDULE 'A' OF GENERAL FUND ACCOUNT AS ON 31.03.2020

PARTICULARS	AMOUNT(RS.)	PARTICULARS	AMOUNT(RS.)
To Bank Interest Transferred to Project Fund	568.00	By Balance b/d	6,52,011.24
" Balance c/d	6,99,789.36	" Surplus Transferred from I/E A/c	48,346.12
TOTAL (Rs.)	<u>7,00,357.36</u>	TOTAL (Rs.)	<u>7,00,357.36</u>

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**GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI - ASSAM**

SCHEDULE 'B' OF PROJECT FUND AS ON 31.03.2020

PARTICULARS OF PROJECT	OPENING BALANCE	RECEIVED			TOTAL	CAPITAL	UTILISED		CLOSING BALANCE
		CONTRIBUTION	INTEREST	TRANSFERRED			REVENUE	TOTAL	
Community Unheserd Regional Effort in Health Care in North East India (CURE)	2,84,970.00	18,26,095.00	-	-	18,26,095.00	-	21,11,065.00	21,11,065.00	-
Farm Northeast	7,550.00	8,35,250.00	-	-	8,35,250.00	-	8,42,800.00	8,42,800.00	-
Educational Programme	1,31,102.00	-	-	-	-	-	1,10,410.00	1,10,410.00	20,692.00
Supporting Tribal adolescent girls towards Empowerment, Amity and Development (STEAD) in Baksa District, Assam(STEAD -IND/7085)	7,82,848.00	-	-	(4,00,380.00)	(4,00,380.00)	-	3,82,468.00	3,82,468.00	-
Vocational Training for Dropouts & Unemployed Youth under of Guwahati, Assam (VT-499/AS-NE/2015)	45,500.00	-	-	-	-	-	45,500.00	45,500.00	-
Ecological Hostel & Kitchen Gardens- Kinder Mission	32,75,170.00	15,47,700.00	-	-	15,47,700.00	-	44,58,798.00	44,58,798.00	3,64,072.00
Inclusion of persons with disabilities in the disaster risk reduction programmes-DRR (CARITAS India)	61,191.00	7,26,140.00	-	-	7,26,140.00	-	5,93,597.00	5,93,597.00	1,95,734.00
Community Action for Water, Sanitation and Nutrition in North East India(Phase IV)	-	15,00,000.00	568.00	-	15,00,568.00	-	12,15,654.92	12,15,654.92	2,84,913.08
Farm Northeast III : Empowering Community for Nutritional Food Intake Through Empowering Status of Food Sovereignty in 1 District of Assam, India	-	4,43,000.00	-	-	4,43,000.00	-	4,43,000.00	4,43,000.00	-
Supporting rural tribal widows for better Health, Endurance, Livelihood, Temperament, Efficiency and Recognition (SHE.LTER), in Goalpara District, Assam	-	7,83,195.00	-	4,00,380.00	11,83,575.00	-	6,90,990.00	6,90,990.00	4,92,645.00
Vocational Training for Dropout and Unemployed youth under Archdiocese of Guwahati, Assam(VT-648/AS-NE/2019-20)	-	2,40,000.00	-	-	2,40,000.00	-	2,34,200.00	2,34,200.00	5,800.00
TOTAL (Rs.)	45,85,331.00	79,01,390.00	568.00	-	79,01,948.00	-	1,11,28,422.92	1,11,28,422.92	13,61,856.08



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GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM

SCHEDULE: " C " OF FIXED ASSETS AS ON 31.03.2020

DESCRIPTION OF ASSETS	RATE OF DEPN.	GROSS BLOCK		AS ON 31.03.19	DEPRECIATION DURING THE YEAR	TOTAL	W.D.V. AS ON 31.03.20
		ORIGINAL VALUE	ADDITIONS				
Vehicle	15%	11,01,885.00	-	7,79,372.25	48,377.00	8,27,749.25	2,74,135.75
Camera	15%	15,350.00	-	13,771.50	237.00	14,008.50	1,341.50
Furniture & Fixture	10%	5,000.00	-	1,355.00	365.00	1,720.00	3,280.00
Equipment	15%	1,92,129.00	-	1,06,911.00	12,783.00	1,19,694.00	72,435.00
Total(Rs)		13,14,364.00	-	9,01,409.75	61,762.00	9,63,171.75	3,51,192.25

(Signature)



GUWAHATI GANA SEVA SOCIETY
G.N.B. ROAD, AMBARI, GUWAHATI, ASSAM

SCHEDULE 'D' OF SIGNIFICANT ACCOUNTING POLICIES AND NOTES ON ACCOUNTS
ATTACHED TO AND FORMING PART OF FOREIGN CONTRIBUTION BALANCE SHEET AS AT
31ST MARCH 2020

FIXED ASSETS:-

To account fixed assets at cost of acquisition inclusive of inward freight, duties, taxes and incidental expenses relating to acquisition. In respect of expansion involving construction related incidental expenses form part of the value of assets capitalized. Expenses incurred up to the date of putting the assets in working condition for its intended use are only capitalized with relative assets. Expenses for maintenance and repairs are charged to revenue.

METHOD OF ACCOUNTING:-

To recognize revenue and to charge against revenue all costs and expenses on cash system of accounting.

HUMAN RESOURCE DEVELOPMENT:-

To charge to revenue all expenses and income relating to training and human development in the year in which it is incurred or earned.

CONTINGENT LIABILITIES:-

Not to provide for any contingent liabilities except for cases where provision needs to be made based on expert opinion.

DEPRECIATION:-

To calculate depreciation on fixed assets on written down value method and to provide such depreciation irrespective of the period of use for whole year on assets if purchased during the year. Further, no depreciation on the asset is provided in the year in which it is sold/ discarded irrespective of the period of its use during the year.

INVESTMENTS:-

To value investments at cost. Cost includes all direct expenses related to acquisition including cost of acquisition.

GENERAL:-

To obtain and record transaction and to prepare and finalize annual accounts on historical cost basis.

