



FORM NO. 10B
(See Rule 17B)

AUDIT REPORT UNDER SECTION 12A (b) OF THE INCOME TAX ACT, 1961 IN THE CASE OF CHARITABLE
OR RELIGIOUS TRUSTS OR INSTITUTIONS

We have examined the Balance Sheet of GUWAHATI GANA SEVA SOCIETY, GUWAHATI, (ASSAM), as at 31st March 2021 and the Income and Expenditure Account for the year ended on those dates which are in agreement with the books of account maintained by the said trust/institution. These financial statements are the responsibility of the management of the society. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with the auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and signification estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

We report that:

We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of the audit. In our opinion, the above named institution has kept proper books of account, so far as appears from our examination of books.

In our opinion and to the best of our information and according to explanations given to us, the said accounts give a true and fair view:

i. In the case of Balance Sheet, of the state of affairs of the above named trust or institution as at 31st March 2021.

And

ii. In the case of Income and Expenditure Account, of the deficit of its accounting year ended 31st March 2021.

The prescribed particulars are annexed hereto.

PLACE: GUWAHATI
DATE: 31.08.2021

FOR: H. K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN-319293E




CA. SUDIPA ACHARJEE
PARTNER
MEMBERSHIP NO.-305209
UDIN No: 21305209AAAAY3577

GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM

ANNEXURE
Statement of Particulars

I. APPLICATION OF INCOME FOR CHARITABLE OR RELIGIOUS PURPOSES

1	Amount of Income of the previous year applied to charitable or religious purposes in India during the year	<u>95,26,435</u>
2	Whether the institution* has exercised the option under clause (2) of the Explanation to section II (I) ? If so, the details of amount of income deemed to have been applied to charitable or religious purposes in India during the previous year.	<u>NIL</u>
3	Amount of income accumulated or set apart for application to charitable or religious purposes, to the extent it does not exceed 15 percent of the Income derived from property held under trust wholly only for such purposes.	<u>16,81,136</u>
4	Amount of income eligible for exemption under section II (I) (C) (Give details)	<u>NIL</u>
5	Amount of income, in addition to the amount referred to in item 3 above accumulated or set apart for specified purposes under section II (2)	<u>NOT APPLICABLE</u>
6	Whether the amount of income mentioned in item 5 above has been invested or deposited in the manner laid down in section II (2) (b) ? If so, the details thereof	<u>NOT APPLICABLE</u>
7	Whether any part of the income in respect of which an option was exercised under clause (2) of the Explanation to section II (I) in any earlier year is deemed to be income of the previous year under section II (IB) ? If so, the details thereof	<u>NOT APPLICABLE</u>
8	Whether, during the previous year, any part of income accumulated or set apart for specified purposes under section II (2) in any earlier year-	<u>NOT APPLICABLE</u>
	a) has been applied for purpose other than charitable or religious purposes or has ceased to be accumulated or set apart for application thereto, or	<u>NOT APPLICABLE</u>
	b) has ceased to remain invested in any security referred to in section II (2) (b) (i) or deposited in any account referred to in section II (2) (b) (ii) or section II (2) (b) (iii), or	<u>NOT APPLICABLE</u>
	c) has not been utilised for purposes for which it was accumulated or set apart during the period for which it was to be accumulated or set apart, or in the year immediately following the expiry thereof ? If so, the details thereof	<u>NOT APPLICABLE</u>



II. APPLICATION OR USE OF INCOME OR PROPERTY FOR THE BENEFIT OF PERSONS REFERRED TO IN SECTION 13 (3)

- 1 Whether any part of the income or property of the institution was lent, or continues to be lent, in the previous year to any person referred to in section 13 (3) (hereinafter referred to in this Annexure as such person)?
If so, give details of the amount, rate of interest charged and the nature of security, if any NO
- 2 Whether any part of the income or property of the institution was made, or continued to be made available for the use of any such person during the previous year? If so, give details of the property and the amount of rent or compensation charged, if any NO
- 3 Whether any payment was made to any such person during the previous year by way of salary, allowance or otherwise? If so, give details NO
- 4 Whether the service of the trust/ institution were made available to any such person during the previous year? If so, give details thereof together with remuneration or compensation received, if any NO
- 5 Whether any share, security or other property was purchased by or on behalf of the institution during the previous year from any such person? If so, give details thereof together with the consideration paid NO
- 6 Whether any share, security or other property was sold by or on behalf of the institution during the previous year to any such person? If so, give details thereof together with the consideration received NO
- 7 Whether any income or property of the institution was diverted during the previous year in favour of any such person? If so, give details together with the amount of income or value of property so diverted NO
- 8 Whether the income or property of the institution was used or applied during the previous year for the benefit of any such person in any other manner? If so, give details NO

III INVESTMENT HELD AT ANY TIME DURING THE PREVIOUS YEAR (S) IN CONCERNS IN WHICH PERSONS REFERRED TO IN SECTION 13 (3) HAVE A SUBSTANTIAL INTEREST

Sl. No.	Name & address of the concern	Whether the Concern is a Company, No. and class of shares held	Nominal Value of the investment	Income from the investment	Whether the amount in col.(4) exceeded 5% of the concern during the previous year, YES/NO
1	2	3	4	5	6
-----NIL-----					
TOTAL					

For, H.K. AGRAWALA & ASSOCIATES
 CHARTERED ACCOUNTANTS
 FRN: 319293E

 C.A. SUDIPI ACHARJEE
 PARTNER
 MEMBERSHIP NO.: 305209

PLACE: GUWAHATI
 DATE : 31.08.2021



GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM

BALANCE SHEET AS AT 31ST MARCH, 2021

LIABILITIES		AMOUNT (Rs.)	ASSETS		AMOUNT (Rs.)
GENERAL FUND			FIXED ASSETS		
Opening Balance	19,07,043.11		(As per Schedule 'B')		6,56,673.00
Less: Net Deficit Transferred to General Fund	1,98,163.16	17,08,879.95	INVESTMENT		
			Fixed Deposit		12,09,312.00
PROJECT FUND			LOANS & ADVANCES		
(As per Schedule A)		40,23,561.88	TDS Receivable		14,693.00
			CURRENT ASSETS		
			Cash-in-hand	6,870.00	
			Cash-at-Bank	38,44,893.83	38,51,763.83
Total (Rs.)		57,32,441.83	Total (Rs.)		57,32,441.83

SCHEDULE 'C' OF SIGNIFICANT ACCOUNTING POLICIES & NOTES ON ACCOUNTS

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY,

AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN-319293E

PLACE : GUWAHATI
DATE : 31.08.2021


CA. SUDI PA ACHARJEE
PARTNER
MEMBERSHIP NO.: 305209
UDIN No : 21305209A AAAAY3577



GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31st MARCH , 2021

EXPENDITURE	AMOUNT (Rs.)	I N C O M E	AMOUNT (Rs.)
To Programme Expenses		By General Donation	1,66,500.00
Staff Capacity Building Training	30,000.00	" Other Income	3,000.00
Workshop on Strategy Planning	12,500.00		
Staff Capacity Building Training(NEDSS)	12,300.00		
	54,800.00		
" Other Expenses		" Interest Received	
Salary & Wages	63,340.00	SB Interest	95,773.00
Telephone & Internet Expenses	14,234.22	FD Interest	78,044.00
Duty , Taxes & professional Fees	59,525.00	Interest on TDS Refund	1,029.00
Electricity Expenses	40,877.00		
Office Contingency	12,892.00		
Travelling Expenses	100.00		
Vehicle Running & Maintenance	50,184.00		
Computer Maintenance	8,140.00		
Printing & Stationery	57.00		
Newspaper & periodicals	2,911.00		
Bank Charges	333.94		
Functions & celebration	10,041.00		
General Expenses	24,612.00		
	2,87,247.16		
" Depreciation		" Excess of Expenditure over Income c/d	1,22,434.16
	1,24,733.00		
Total(Rs)	4,66,780.16	Total(Rs)	4,66,780.16
To Excess of Expenditure over Income b/d	1,22,434.16	By Net deficit Transferred to General Fund	1,98,163.16
" Interest Transferred to Project Fund	75,729.00		
	1,98,163.16		1,98,163.16

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY,

AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN-319293E

PLACE : GUWAHATI
DATE : 31.08.2021

CA. SUDIPA ACHARJEE
PARTNER
MEMBERSHIP NO.: 305209



GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM


RECEIPTS & PAYMENTS ACCOUNT FOR THE YEAR ENDED 31st MARCH, 2021

RECEIPTS	AMOUNT (Rs.)	PAYMENTS	AMOUNT (Rs.)
To Opening Balance		By Project Expenses (Sch A)	
Cash in Hand	18,699.00		1,02,06,219.52
Cash at Bank	30,43,401.51	" Programme Expenses	
Fixed Deposit	11,37,188.00	Staff Capacity Building Training	30,000.00
Advances	2,02,762.00	Workshop on Strategy Planning	12,500.00
" TDS Receivable	<u>14,414.00</u>	Staff Capacity Building Training(NEDSS)	<u>12,300.00</u>
	44,16,464.51		54,800.00
" Project Receipts (Sch- A)	1,08,63,225.00	" Other Expenses	
" General Donation	1,66,500.00	Salary & Wages	63,340.00
" Other Income	3,000.00	Telephone & Internet Expenses	14,234.22
		Duty , Taxes & professional Fees	59,525.00
" Interest Received		Electricity Expenses	40,877.00
SB Interest	95,773.00	Office Contingency	12,892.00
FD Interest	78,044.00	Travelling Expenses	100.00
Interest on TDS Refund	<u>1,029.00</u>	Vehicle Running & Maintenance	50,184.00
	1,74,846.00	Computer Maintenance	8,140.00
		Printing & Stationery	57.00
		Newspaper & periodicals	2,911.00
		Bank Charges	333.94
		Functions & celebration	10,041.00
		General Expenses	<u>24,612.00</u>
			2,87,247.16
		" Closing Balance	
		Cash in Hand	6,870.00
		Cash at Bank	38,44,893.83
		Fixed Deposit	12,09,312.00
		TDS Receivable	<u>14,693.00</u>
			50,75,768.83
Total (Rs.)	<u><u>1,56,24,035.51</u></u>	Total (Rs.)	<u><u>1,56,24,035.51</u></u>

FOR AND ON BEHALF OF
GUWAHATI GANA SEVA SOCIETY,

AS PER OUR REPORT OF EVEN DATE
FOR: H.K. AGRAWALA & ASSOCIATES
CHARTERED ACCOUNTANTS
FRN-319295E

PLACE : GUWAHATI
DATE : 31.08.2021


CA. SUDIPA ACHARJEE
PARTNER
MEMBERSHIP NO.: 305209



**GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI, ASSAM**

SCHEDULE 'A' OF PROJECT FUND AS ON 31.03.2021

PARTICULARS OF PROJECT	OPENING BALANCE	RECEIVED				UTILISED			CLOSING BALANCE
		CONTRIBUTION	INTEREST	FD INTEREST	TOTAL	CAPITAL	REVENUE	TOTAL	
Flood Relief Response (Caritas India)	-	6,07,500.00	-	-	6,07,500.00	-	6,07,500.00	6,07,500.00	-
Educational Help to Poor Student (POHAR)	8,62,649.00	1,00,000.00	5,612.00	47,163.00	1,52,775.00	-	-	-	10,15,424.00
Immediate Relief to the Migrants & Daily wage Labour (Caritas India)	-	5,37,167.00	-	-	5,37,167.00	-	5,37,167.00	5,37,167.00	-
Educational Programme	20,692.00	-	-	-	-	-	-	-	20,692.00
Emergency Relief Fund	10,93,262.32	3,19,000.00	21,549.00	-	3,40,549.00	-	7,12,084.44	7,12,084.44	7,21,726.88
Ecological Hostel & Kitchen Gardens for 26 Hostels of the Diocese Guwahati/India- Kinder Mission	3,64,072.00	31,11,150.00	-	-	31,11,150.00	-	34,75,222.00	34,75,222.00	-
Inclusion of persons with disabilities in the disaster risk reduction programmes-DRR (CARITAS India)	1,93,734.00	-	-	-	-	-	1,93,734.00	1,93,734.00	-
Promotion of Farmers Producers Organisation (NABARD)	(27,000.00)	67,000.00	-	-	67,000.00	-	40,000.00	40,000.00	-
Swatchh Bharat Mission Projects	60.00	-	-	-	-	-	-	-	60.00
Community Action for Water, Sanitation and Nutrition in North East India(Phase IV)	2,84,913.08	12,36,640.00	1,405.00	-	12,38,045.00	-	15,22,958.08	15,22,958.08	-
Farm Northeast III : Empowering Community for Nutritional Food Intake Through Empowering Status of Food Sovereignty in 1 District of Assam, India	-	19,40,079.00	-	-	19,40,079.00	-	16,50,729.00	16,50,729.00	2,89,350.00
Supporting rural tribal widows for better Health, Endurance, Livelihood, Temperament, Efficiency and Recognition (SHELTER), in Goalpara District, Assam	4,92,645.00	29,08,689.00	-	-	29,08,689.00	-	14,25,025.00	14,25,025.00	19,76,309.00
Vocational Training for Dropout and Unemployed youth under Archdiocese of Guwahati, Assam(VT-648/AS-NE/2019-20)	5,800.00	36,000.00	-	-	36,000.00	-	41,800.00	41,800.00	-
TOTAL (Rs.)	32,90,827.40	1,08,63,225.00	28,566.00	47,163.00	1,09,38,954.00	-	1,02,06,219.52	1,02,06,219.52	40,23,561.88



**GUWAHATI GANA SEVA SOCIETY,
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM**

SCHEDULE : " B " OF FIXED ASSETS AS ON 31.03.2021

DESCRIPTION OF ASSETS	RATE OF DEPN.	OPENING BALANCE	ADDITIONS DURING THE YEAR	TOTAL	DEPRECIATION DURING THE YEAR	W.D.V. AS ON 31.03.2021
Furniture & Fixture	10%	12,468.68	-	12,468.68	1,248.00	11,220.68
Vehicle	15%	3,12,035.75	-	3,12,035.75	46,805.00	2,65,230.75
Equipments	15%	3,80,002.57	-	3,80,002.57	57,000.00	3,23,002.57
Audio Visual Equipment	15%	44,319.00	-	44,319.00	6,648.00	37,671.00
Computer & Accessories	40%	32,580.00	-	32,580.00	13,032.00	19,548.00
Total (Rs)		7,81,406.00	-	7,81,406.00	1,24,733.00	6,56,673.00



GUWAHATI GANA SEVA SOCIETY
G.N.B. ROAD, AMBARI, GUWAHATI : ASSAM
GUWAHATI, ASSAM

SCHEDULE 'C' OF SIGNIFICANT ACCOUNTING POLICIES AND NOTES ON ACCOUNTS ATTACHED
TO AND FORMING PART OF BALANCE SHEET AS AT 31ST MARCH 2021

FIXED ASSETS:-

To account fixed assets at cost of acquisition inclusive of inward freight, duties, taxes and incidental expenses relating to acquisition. In respect of expansion involving construction related incidental expenses form part of the value of assets capitalised. Expenses incurred up to the date of putting the assets in working condition for its intended use are only capitalised with relative assets. Expenses for maintenance and repairs are charged to revenue.

Contrary to standard accounting practice and accounting standard no 10 issued by The Institute of Chartered Accountants of India fixed assets are stated at written down value without showing the original cost and accumulated depreciation.

METHOD OF ACCOUNTING:-

To recognize revenue and to charge against revenue all costs and expenses on cash system of accounting.

HUMAN RESOURCE DEVELOPMENT:-

To charge to revenue all expenses and income relating to training and human development in the year in which it is incurred or earned.

CONTINGENT LIABILITIES:-

Not to provide for any contingent liabilities except for cases where provision needs to be made based on expert opinion.

DEPRECIATION:-

To calculate depreciation on fixed assets on written down value method and to provide such depreciation irrespective of the period of use for whole year on assets if purchased during the year. Further, no depreciation on the asset is provided in the year in which it is sold/ discarded irrespective of the period of its use during the year.

GENERAL:-

To maintain and record transactions and to prepare and finalize annual accounts on historical cost basis.

